



Guidelines for Inspection of CDP Endorsement and Election Materials

The California Democratic Party (CDP) endorsement and elections processes are public. Requests for inspection of CDP endorsement and election materials may be made with the CDP Sacramento Office by contacting Kasey@cadem.org or (916) 442-5707.

Per CDP administrative policy and practice, below are the general administrative guidelines for such requests:

1. Materials relating to endorsement and election processes are available for in-person inspection at the CDP Sacramento Office (1830 – 9th Street, Sacramento, CA 95811) upon request and scheduling of such request. Advance scheduling is required for in-person inspection of materials. Reasonable time shall be allowed to schedule all such requests.
2. Access to and priority for inspection of endorsement or election materials may be established by the CDP Statewide Officers or the CDP Compliance Review Commission, based on the nature of interested parties and/or other circumstances affected by the relevant endorsement or election process who are seeking access to the materials.
3. CDP Staff shall be present during in-person inspections.
4. Taking notes during inspections is allowed.
5. Alteration of original documents or materials is prohibited.
6. No photocopying, scanning, or creation of facsimiles of original materials by any means is allowed.
7. No photography, videotaping, recording, livestreaming/live-casting or any similar conduct thereof by any means is allowed during inspection.
8. Persons inspecting said materials in-person may not disrupt or interfere with CDP operations. If the CDP staff determines that any person engaging in inspection is interfering or disrupting CDP operations, the CDP staff reserves the right to restrict the person in question to specific areas or remove the person in question from the CDP Office.
9. Endorsement-related petitions or written objections filed with the CDP to challenge the automatic placement of Democratic incumbents on the CDP Convention consent calendar, to remove the recommended candidate for endorsement resulting from Pre-Endorsement Conferences from CDP Convention consent calendar, or to object to the endorsement recommendations resulting from Endorsing Caucuses, may be made available electronically upon request and at the discretion of CDP staff. If granted, reasonable time for document preparation shall be allowed for such requests.
10. CDP staff reserves the right to make reasonable modifications to the guidelines for inspection of endorsement and election materials, while preserving the right of the interested parties to inspect materials.

The CDP Bylaws and Rules govern the CDP endorsement and election processes; they supersede any distributed information provided by staff. A current copy can be found at www.cadem.org.

If there are any questions, please contact the Deputy Executive Director at Kasey@cadem.org or (916) 442-5707.